

FORMATTING INSTRUCTIONS FOR LASER WETGRIP™ LABELS

IN MICROSOFT WORD®

1. Open Word
2. For Word 2010 and 2007 Users: Click on Mailings > Labels
For Word 2003 Users: Click on Tools > Envelopes & Labels
For Word 2000 Users: Click on Tools > Letters & Mailings > Envelopes & Labels
3. Click on Labels tab
4. Click on Options
5. Under Printer Information select the Laser option
6. Under Tray, select Manual Feed
7. Click on New Label to customize your label
8. Type in a name for the label (e.g. Catalog Number)
9. Insert the Label Details **[shown at bottom of page]** and click OK
10. Select the label you made in the Label Options window and click OK
11. In the Envelopes & Labels window, type your information in the area provided and click on New Document
12. When the cells appear on the screen, select the entire document
13. When the whole document is highlighted, choose an appropriate font and font size* and center the type horizontally using the Center command located in the toolbar
- If the text in either the rows or columns do not align, continue with Steps 14 -15 otherwise skip to Step 16.**
14. After centering the text horizontally, highlight the entire sheet and align the text vertically by right clicking and selecting Cell Alignment
15. Click the Align Top Center, Left or Right icon (depending on where the text needs to be aligned)
16. To determine if your text will fall within the boundaries of the label, have the Gridlines showing
17. Before printing a sheet of labels, print a test page on blank paper and line it up with a sheet of labels to ensure the text lines up correctly

Notes:

- Pass the laser sheet through the printer only once
- Manually feed the laser sheets one at a time
- Print your labels on a blank sheet of paper and check the positioning on a blank sheet of labels
- Minor adjustments may be required depending on your printer and/or software you are using

* Suggested Font Sizes: 8 pt. for smaller labels or 10-12 pt. for larger labels

Catalog No.	9145-2160	9145-2380	9145-1050	9145-1000
Label Size	1.28" x 0.50"	0.94" x 0.50"	1.50" x 0.75"	0.875" x 0.875"
Top Margin	0.24"	0.24"	0.31"	0.25"
Side Margin	0.77"	0.56"	0.25"	0.28"
Vert. Pitch	0.63"	0.63"	0.88"	0.88"
Horiz. Pitch	1.40"	1.07"	1.63"	1.00"
Label Height	0.50"	0.50"	0.75"	0.88"
Label Width	1.28"	0.94"	1.50"	0.88"
No. Across	5	7	5	8
No. Down	17	17	12	12
Page Size	8" x 11"	8" x 11"	8" x 11"	8" x 11"

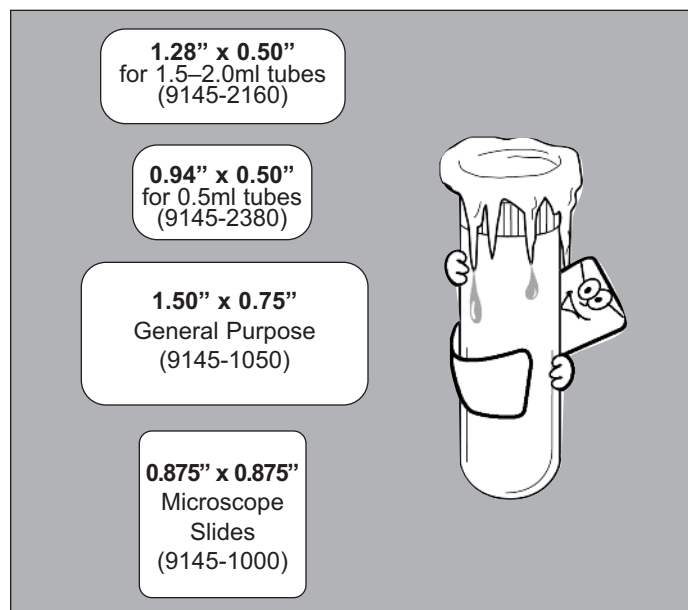
See reverse side for more information on Laser WetGrip™ Labels





Labels for Wet, Frosty or Frozen Surfaces

- 💧 **"GRIPS" TO WET, FROST-COVERED AND FROZEN SURFACES**
- 💧 **TEMPERATURE RESISTANT FROM -40°C TO 100°C**
- 💧 **COMPATIBLE WITH CENTRIFUGE ROTORS**
- 💧 **RESISTANT TO CHEMICALS AND SOLVENTS**
- 💧 **ADHERES TO PLASTICS, GLASS, METALS AND PAPERBOARD BOXES**



I keep on griping even after the surface thaws!



ORDER INFORMATION

Online: www.usascientific.com

Phone: 1-800-522-8477
1-352-237-6288

Fax: 1-352-351-2057

Mail: USA Scientific, Inc.
PO Box 3565
Ocala, FL 34478-3565

CAT. NO.	COLOR	LABEL SIZE	LABELS PER SHT/PK	PRICE
9145-2160	White	1.28" x 0.50" / 43mm x 19mm	52 / 1,040	\$60.00
9145-2380	White	0.94" x 0.50" / 38mm x 19mm	60 / 1,200	60.00
9145-1050	White	1.50" x 0.75" / 33mm x 13mm	85 / 1,700	60.00
9145-1000	White	0.875" x 0.875" / 24mm x 13mm	119 / 2,380	60.00

NOTE: Siliconized surfaces should be avoided. Plastics made of 100% virgin polypropylene are recommended.